

Bertsch-Hokendauqua-Catasauqua Watershed Association
Membership/Directors Meeting, 7:00 PM, Monday, December 14, 2009
Northampton County Conservation District Office
2nd Floor Conference Room, Greystone Building, Gracedale Complex, Nazareth
Office Phone: 610/746-1971 Jim's Cell: 570/994-3889

Agenda

- 1. Call to Order**
 - a. Introduction of guests
 - b. Additions to agenda
- 2. Acceptance of Minutes** (From 11/09/09 meeting)
- 3. Treasurer's Report** (Funds held & managed by County of Northampton)

Date	Transaction Description	Amount	Balance
08/31/09	Deposit: Community Foundation for the Alleghenies (Foundation for PA Watersheds Grant)	\$800.00	\$800.00
09/04/09	Deposit: Stream Restoration Inc. (Growing Greener 10 th Anniversary Story Award)	\$250.00	\$1,050.00
10/28/09	Paid: Carbon County EE Center (10/23/09 Bat Chat)	-\$175.00	\$875.00

- 4. Correspondence**
 - a. NCCD & LCCD – Letter of Support for grant proposal to establish Lehigh Valley Watershed Council due by 01/31/10 (Jim will send model letter from LCCD to Chris)
 - b. NCCD – Letter of Support for Coldwater Conservation Grant Proposal due by 12/17/09 (Jim will prepare for Chris)
 - c. Campaign for Clean Water – Comments requested for “Buffers 100 Campaign” (comments prepared & sent to CCW by Martin)
 - d. Hokendauqua Chapter of TU – Email request for BHCWA presentation at monthly meeting at Catasauqua High School on 12/16/09 (Chris & Jim)
- 5. Old Business**
 - a. Coldwater Conservation Grant Proposal – To develop Coldwater Conservation Plan for the Hokendauqua Creek Watershed due by 12/18/09 (Jim)
 - b. Bylaws & Charter – Still need to address a number of concerns with bylaws, including *Article 4.2, Voting rights of each annual member*, before formally approving & adopting them (Bob &/or Jason)
 - c. Board of Directors – Still need to discuss nomination & election of directors at large (table till Bylaws & Strategic Plan are completed & approved?)
 - d. Watershed-based Surface Water Quality Assessments – NCCD received DEP contract; project will commence in 2010 on the Hokendauqua & Catasauqua Creeks; must be completed by February 2011 (Jim)
 - e. Website update (Jason)
 - f. BHCWA Application Form – Need to revise; does not include website address (Bob)

6. New Business

- a. Membership database – Develop electronic membership distribution list for meeting & program announcements (Rick)
- b. Nonprofit & Charitable Organization Registration – Work with Lehigh Valley SCORE Counselor, Julian Lewis, to execute paperwork to the IRS & Commonwealth of PA (Colin)
- c. Vision Statement – Review & discuss draft Vision for revisions & approval/adoption (found on page 2 of the draft Strategic Plan) (Jim)
- d. Strategic Plan – Review & discuss draft BHCWA Strategic Plan (Jim)
- e. BHCWA Community Education & Outreach Programming – Do we want to plan any events for Winter 2010?

7. News & Announcements

8. January Meeting (Schedule time, date & place)

9. Adjournment